

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
Coatesville Area Senior High School Auditorium
SEPTEMBER 24, 2019 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:01 PM

2. READING OF MISSION STATEMENT

The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Robert J. Fisher, President - <i>present</i>	(<i>Education Committee</i>)
Thomas N. Keech, Vice President - <i>present</i>	(<i>Finance Committee</i>)
Henry J. Assetto - <i>present</i>	(<i>Education Committee</i>)
Tyrone Carter - <i>present</i>	(<i>Operations Committee</i>)
James Hills - <i>excused</i>	(<i>Finance Committee</i>)
Robert T. Marshall, Jr. - <i>present</i>	(<i>Education & Policy Committees</i>)
Brandon J. Rhone - <i>present</i>	(<i>Operations & Policy Committees</i>)
Thomas Siedenbuehl - <i>excused</i>	(<i>Policy Committee</i>)
Donna M. Urban - <i>present</i>	(<i>Finance & Operations Committees</i>)

Administration

Richard F. Dunlap, Jr., Ed.D., Interim Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Karen Hall, Director of Human Resources and School Board Secretary - *excused*
Lisa Hauswirth, Director of Special Education - *present*
Jason Palaia, Director of Elementary and Secondary Education - *present*
Rita Perez, Director of Pupil Services - *present*

Student Representatives

Beamlak Abraham, Senior Class Representative - *present*
Allison Carling, Junior Class Representative - *present*

Solicitor

Michael I. Levin, Esquire - *not present*

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

SPECIAL REPORTS

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

CONSENT AGENDA *(Robert Fisher, Board President)*

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

- 1. C. Exception for Reimbursement Request from Student Activities Fund
- 1. E. CCRES Educational and Behavioral Health Services Grants
- 1. F. Educational Based Services for Social Work Services
- 1. G. Letter of Engagement – Wisler Pearlstine, LLP
- 1. H. Reading Writing Project Network - Proposal for Services & Letter of Agreement
- 1. I. Request to Attend PASA/PSBA School Leadership Conference – Henry Assetto
- 1. J. Russell’s Dance and Baton Studio Proposal for Services
- 1. K. Shannon Cooper’s Academy of Dance – Proposal for Services
- 1. L. 6. c. Human Resources Report – Creation of New Positions

- 2. H. Confidential Release and Settlement Agreement – 10006853
- 2. I. Homebound Instruction – 1920-0039 - 10015515

- 3. C. Request to Waive Fees – Coatesville Kid Raiders – Scott Middle School
- 3. D. Request to Waive Fees - PIAA District I Track & Field Championship – C.A.S.H.

Motion: Brandon Rhone

Second: Henry Assetto

Vote: 7-0-0

1. FINANCE COMMITTEE *(Thomas Keech, Chair)*

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the financial statements and the bills payable list, as presented. ([Enclosure](#))

B. Donation(s)

RECOMMENDED MOTION: That the Board of School Directors approve donation(s), as per the attachment. ([Enclosure](#))

C. Exception for Reimbursement Request from Student Activities Fund

RECOMMENDED MOTION: That the Board of School Directors approve the Exception for Reimbursement Request from Student Activities Funds in amounts that exceed \$25.00. ([Enclosure](#))

Motion: Donna Urban

Second: Brandon Rhone

Vote: 7-0-0

K. Shannon Cooper's Academy of Dance – Proposal for Services

RECOMMENDED MOTION: That the Board of School Directors approve the proposal for services with Shannon Cooper's Academy of Dance for 7th and 8th grade students at North Brandywine Middle School to be funded by Title IV / Well-Rounded Education Grant for the duration of the 2019-2020 school year. ([*Enclosure*](#))

Motion: Brandon Rhone

Second: Robert Marshall, Jr.

Vote: 7-0-0

L. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Hager, Peggy, Teacher for Reeceville Elementary School. Letter Dated: 9/17/2019. Reason: Retirement. Effective: 3/1/2020.

b. FEDERATION

- 1) Prescott, Heather, 5.5 Hour Cook for Reeceville Elementary School. Effective: 6/6/2019.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATSS

- 1) Carlin, Jennifer, 2.5 Hour Cafeteria/Playground/Library Aide for Reeceville Elementary School. Posted: 8/26/2019. Salary: \$9.50/hour. Effective: 9/23/2019. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Clark, Tracy, 9th Grade Baseball Coach for the Coatesville Area High School Campus. Posted: 6/3/2019. Salary: \$2,777.75. Effective: 2019—2020 School Year. SP4: Approved. Pending 168 Forms.
- 2) Jackson, Omar, Assistant Boys' Tennis Coach for the Coatesville Area High School Campus. Posted: 7/29/2019. Salary: \$2,395.75. Effective: 2019—2020 School Year. SP4: Approved. Pending 168 Forms.
- 3) O'Grady, Erin, 8th Grade Field Hockey Coach for North Brandywine Middle School. Posted: 7/24/2019. Salary: \$1,747.25. Effective: 2019—2020 School Year. SP4: Approved. Pending 168 Forms.

- 4) Osenbach, Laura, 7th Grade Field Hockey Coach for North Brandywine Middle School. Posted: 8/29/2019. Salary: \$1,392. Effective: 2019—2020 School Year. SP4: Staff.
- 5) Pastorok, Sean, High School Music Director for the Coatesville Area High School Campus. Posted: 8/21/2019. Salary: \$1,980. Effective: 2019—2020 School Year. SP4: Staff.
- 6) Pastorok, Sean, Middle School Music Director for North Brandywine Middle School. Posted: 8/21/2019. Salary: \$825. Effective: 2019—2020 School Year. SP4: Staff.
- 7) Pastorok, Sean, Middle School Music Director for Scott 6th Grade Center. Posted: 8/21/2019. Salary: \$825. Effective: 2019—2020 School Year. SP4: Staff.

c. VOLUNTEER

- 1) Dunbar, Ryan, Volunteer Basketball Coach for the Coatesville Area High School Campus. Effective: 2019—2020 School Year.
- 2) Young, Anthony, Volunteer Football Coach for the Coatesville Area High School Campus. Effective: 2019—2020 School Year.

3. **Leave of Absence**

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave of Absence as indicated:

a. CATA

- 1) Everhart, Barbara, Librarian for East Fallowfield Elementary School. Effective: 9/16/2019—Intermittent.

4. **Involuntary Transfers**

RECOMMENDED MOTION: That the Board of School Directors approve the Involuntary Transfer of:

a. CATA

- 1) Bolko, Linda, move from Preschool Teacher for Gordon Early Literacy Center to Elementary Teacher for Reeceville Elementary School. Effective: 9/23/2019.
- 2) Boone, Erin, move from Preschool Teacher for Gordon Early Literacy Center to Elementary Teacher for Reeceville Elementary School. Effective: 9/23/2019.
- 3) Cerra, Christine, move from Preschool Teacher for Gordon Early Literacy Center to Elementary Teacher for Reeceville Elementary School. Effective: 9/23/2019.
- 4) Talarico, Mariel, move from Preschool Teacher for Gordon Early Literacy Center to ESL Teacher for Rainbow Elementary School. Effective: 9/23/2019.

b. CATSS

- 1) Christmas, Vantina, move from Classroom Aide for Gordon Early Literacy Center to Classroom Aide for Scott 6th Grade Center. Effective: 9/23/2019.

5. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. FEDERATION

- 1) Vasko, Kristen, move from 4.5 Hour General Utility Worker for Scott 6th Grade Center to 5.5 Hour Cook for Scott 6th Grade Center. Posted: 8/19/2019. Salary: \$16.60/hour. Effective: 9/18/2019. SP4: Staff.

6. **Creation of New Positions**

RECOMMENDED MOTION: That the Board of School Directors approve the creation of the following Extra Duty positions:

- a. Two teachers to oversee the after-school dance program for Scott 6th Grade Center (one teacher) and North Brandywine Middle School (one teacher) to be funded by Title IV/well-rounded education grant for the duration of the 2019-2020 school year.
- b. Two teachers – one at Scott 6th Grade Center and one at North Brandywine Middle School – to oversee the National Junior Honor Society program to be funded by Title IV/well-rounded education grant for the duration of the 2019-2020 school year.
- c. Schoolwide Positive Behavior Intervention Support (PBIS) teams for each elementary building K-5, Scott 6th Grade Center, North Brandywine Middle School, Coatesville Area Intermediate High School, and Coatesville Area Senior High School to be funded by Title IV/Safe and Healthy Student grant for the duration of the 2019-2020 school year. The number of teachers will vary based on each individual schoolwide PBIS plan, not to exceed 150 hours per building.

Motion: Brandon Rhone

Second: Robert Marshall, Jr.

Vote: 7-0-0

7. **Correction**

RECOMMENDED MOTION: That the Board of School Directors approve the Correction from Change of Status as indicated:

a. CATSS

- 1) Grant, Dianne, move from 5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School to 3 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School. Effective: 8/26/19. SP4: Staff.
- 2) Hilton, Betty, move from 2.5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School to 5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School. Effective: 8/26/19. SP4: Staff.

2. **EDUCATION COMMITTEE** (*Robert Fisher, Chair*)

A. **Out-of-State Field Trip Request - AFJROTC**

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([*Confidential Enclosure*](#))

B. **Out-of-State Field Trip Request - Cadet Drill Competition**

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([*Confidential Enclosure*](#))

C. **Out-of-State Field Trip Request – North Brandywine Middle School - 7th Grade Class**

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request for the 7th grade class, as presented. ([*Confidential Enclosure*](#))

D. **Out-of-State Field Trip Request – Historical Research and Preservation II Students**

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([*Confidential Enclosure*](#))

E. **Anticipated Out-of-State/Overnight/Sunday Events–PIAA State & National Championships**

RECOMMENDED MOTION: That the Board of School Directors approve the [anticipated] out-of-state, overnight trips and Sunday events, as per the confidential enclosure. ([*Confidential Enclosure*](#))

F. **Out-of-State, Overnight and Sunday Wrestling Competitions**

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state, overnight and Sunday wrestling competitions, as per the confidential enclosure. ([*Confidential Enclosure*](#))

G. **Public Performance Requests – Coatesville Cheer Program**

RECOMMENDED MOTION: That the Board of School Directors approve the public performance requests, as per the confidential enclosure. ([*Confidential Enclosure*](#))

H. **Confidential Release and Settlement Agreement – 10006853**

RECOMMENDED MOTION: That the Board of School Directors approve the Release and Settlement Agreement for 10006853, as presented. ([*Confidential Enclosure*](#))

Motion: Robert Marshall, Jr.

Second: Brandon Rhone

Vote: 6-0-1

Abstained: Rhone

I. **Homebound Instruction – 1920-0039 - 10015515**

RECOMMENDED MOTION: That the Board of School Directors approve Homebound Instruction 1920-0039 for 10015515.

Motion: Brandon Rhone

Second: Tom Keech

Vote: 7-0-0

3. OPERATIONS COMMITTEE (Committee Chairperson)

A. Request to Waive Fees – C. C. I. U. Professional Learning Conference – C.A.S.H.

RECOMMENDED MOTION: That the Board of School Directors approve the request from the Chester County Intermediate Unit to waive fees in the amount of \$3,886 for use of facilities to host a Countywide Professional Learning Conference on Tuesday, November 5, 2019 from 6:45 a.m. to 3:00 p.m. The CCIU is willing to pay custodial fees in the amount of \$693 for this event. ([Enclosure](#))

B. Request to Waive Fees – Child Evangelism Fellowship Good News Club – Rainbow ES

RECOMMENDED MOTION: That the Board of School Directors approve the request from the Child Evangelism Fellowship of Chester County to waive fees in the amount of \$3,984 for use of the facilities for the Good News Club on Thursdays from 3:30 to 5:15 p.m. from October 10, 2019 through March 26, 2020. ([Enclosure](#))

C. Request to Waive Fees – Coatesville Kid Raiders – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$675 for use of the gymnasium on Monday, October 7th from 5:00 to 9:00 p.m. for team photos. ([Enclosure](#))

Motion: Brandon Rhone

Second: Tyrone Carter

Vote: 7-0-0

D. Request to Waive Fees - PIAA District I Track & Field Championship – C.A.S.H.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$6,200 for use of the athletic fields on Friday, May 15, 2020 through Monday, May 18, 2020 from 7:00 a.m. to 7:00 p.m., with the understanding that Sunday, May 17th and Monday May 18th will be the rain dates. The organization is willing to pay custodial fees in the amount of \$1,848. ([Enclosure](#))

Motion: Brandon Rhone

Second: Robert Marshall, Jr.

Vote: 7-0-0

E. Request to Waive Fees – Valley Township Annual Children’s Holiday Party – Rainbow ES

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$614 for use of the facilities on Saturday, December 14th from 12:00 – 2:00 p.m. The Township is willing to pay custodial fees in the amount of \$132 for this event. ([Enclosure](#))

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Ann Wuertz – Act 93
- 2) Katie Hadzor – Reading Specialists
- 3) Joe Taylor – Behavior

ADDITIONAL BOARD MEMBERS' REPORTS

- Mr. Fisher attended the monthly C.C.I.U. Board meeting on Wednesday, September 18th.
- The C.C.I.U. will be hosting a College Fair at the Exton Square Mall on Monday, October 21st from 6:00 to 8:00 p.m.
- The C.C.I.U. will also be celebrating 50 years of Career and Education Technology at the TCHS facility in Phoenixville on Wednesday, October 16th from 5:15 to 6:45 p.m.
- The School Board of Directors would like to give a huge thanks **all** staff for providing a safe environment for our students and for helping prepare the buildings for the start of school.

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 7:54 p.m. on a motion by Brandon Rhone and seconded by Tom Keech.

Respectfully submitted,

Karen Jackson, Recording Secretary

Karen M. Hall, School Board Secretary

Anyone wishing to view the video of this meeting may do so by visiting our website.